

# MEETING MINUTES

## MINTER FIELD AIRPORT DISTRICT

WEDNESDAY, DECEMBER 15, 2021  
6:00 P.M., REGULAR MEETING

MINTER FIELD AIRPORT DISTRICT  
201 AVIATION STREET  
SHAFTER, CA 93263

MEETING ACCESSIBLE VIA ZOOM: [HTTPS://ZOOM.US/J/96387636126](https://zoom.us/j/96387636126); PASSWORD: 2020  
OR TELEPHONE: 1 (669) 900-9128; MEETING ID: 963 8763 6126; PASSWORD: 2020

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### BOARD MEMBERS

WALT WEISHAAR	PRESIDENT
JOSH WILSON	VICE PRESIDENT
ANN STRADER	SECRETARY
DOYLE WILSON	TREASURER
STEVEN WILSON	DIRECTOR

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1. **CALL TO ORDER** Director Walt Weishaar called to order at 6:00 p.m.
2. **FLAG SALUTE** Director Doyle Wilson led the Flag Salute
3. **INVOCATION** Director Josh Wilson gave the Invocation

4. <b>ROLL CALL</b>	<u>PRESENT</u>	<u>ABSENT</u>	<u>DIRECTORS</u>
	X		WALT WEISHAAR
	X		JOSH WILSON
	X		ANN STRADER
	X		DOYLE WILSON
	X		STEVEN WILSON

## 5. APPROVAL OF AGENDA

STAFF REQUESTED TO REMOVE ITEM 8.D. AND CLOSED SESSION.

M/S: DIRECTOR ANN STRADER; DIRECTOR JOSH WILSON: APPROVED AS AMENDED

## 6. CONSENT CALENDAR

All items listed under the consent calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, audience, or staff requests a specific item be removed from the consent calendar for separate action. Any item so removed will be taken up following the motion to approve the consent calendar.

### A. Approval of Minutes

1. Board Meeting Minutes for November 17, 2021

### B. Financial Report

1. Approval of Voucher List for November 2021 in the amount of \$128,111.69
2. Approval of Financial Statements for November 2021
3. Budget Performance Fiscal Year To Date (FYTD), as of November 2021
4. Tenants in Arrears – Three (3); None (0) in the court or legal process. *Information only*

### C. Correspondence

1. None.

M/S: DIRECTOR DOYLE WILSON; DIRECTOR STEVEN WILSON: APPROVED

## 7. PUBLIC TIME

Ron Pierce provided an update on the Minter Field Air Museum.

## 8. NEW ITEMS

- A.** Resolution Of The Board Of Directors Of Minter Field Airport District Commending **Rafael Espinoza** For Twenty Years Of Service With The District Resolution 21-04

M: BOARD ADOPTED RESOLUTION OF THE BOARD OF DIRECTORS OF MINTER FIELD AIRPORT DISTRICT COMMENDING RAFAEL ESPINOZA FOR TWENTY YEARS OF SERVICE

M/S: DIRECTOR ANN STRADER; DIRECTOR STEVEN WILSON: APPROVED

- B.** A Resolution Of The Board Of Directors Of The Minter Field Airport District Proclaiming A Local Emergency Persists, Re-Ratifying The Proclamation Of A State Of Emergency By Governor Newsom’s Order Dated March 4, 2020, And

Re-Authorizing Remote Teleconference Meetings Of The Legislative Bodies Of Minter Field Airport District For The Period December 21, 2021 To January 19, 2021 Pursuant To Brown Act Provisions.

Resolution 21-05

**M: BOARD ADOPTED RESOLUTION OF THE BOARD OF DIRECTORS OF THE MINTER FIELD AIRPORT DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM'S ORDER DATED MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF MINTER FIELD AIRPORT DISTRICT FOR THE PERIOD DECEMBER 21, 2021 TO JANUARY 19, 2021 PURSUANT TO BROWN ACT PROVISIONS.**

**M/S: DIRECTOR JOSH WILSON; DIRECTOR DOYLE WILSON: APPROVED**

**C. Board Approval of Gate Access Control Card Fees for Student Pilots**

SR 027-21

**M: BOARD APPROVAL OF GATE ACCESS CONTROL CARD FEES FOR STUDENT PILOTS**

**M/S: DIRECTOR ANN STRADER; DIRECTOR STEVEN WILSON: APPROVED**

**D. Board Approval of Minter Field Airport District Pay Schedule, effective January 1, 2022**

SR 028-21

**REMOVED - PER AMENDMENT FROM ITEM 5**

**E. Board Decision on Director's Positions and Board President to Assign Committee Members.**

SR 029-21

**M: BOARD TO REINSTATE THE CURRENT POSITIONS, AS FOLLOWS:**

**President – Walt Weishaar**

**Vice President – Josh Wilson**

**Treasurer – Doyle Wilson**

**Secretary – Ann Strader**

**At Large – Steven Wilson**

**M/S: DIRECTOR JOSH WILSON; DIRECTOR ANN STRADER: APPROVED**

**COMMITTEES AS ASSIGNED BY BOARD PRESIDENT, WALT WEISHAAR:**

**Executive Committee – Walt Weishaar; Josh Wilson**

**Finance Committee – Walt Weishaar; Doyle Wilson**

**9. STAFF REPORTS**

General Manager Jonathan Hudson provided updates regarding the gate project and operations.

10. COMMITTEE REPORTS

Director Walt Weishaar and Director Doyle Wilson provided an update regarding the Finance Committee.

11. BOARD OF DIRECTORS ITEMS

Director Josh Wilson requested to amend the action for Item 5, Approval of Agenda, and include Closed Session on the Agenda.

**M: AMEND ACTION FROM ITEM 5 (APPROVAL OF AGENDA) TO INCLUDE CLOSED SESSION.**

**M/S: DIRECTOR JOSH WILSON; DIRECTOR ANN STRADER: APPROVED.**

12. CLOSED SESSION

***ENTERED INTO CLOSED SESSION AT 6:24 PM.***

**A. Negotiations: none.**

**B. Litigation: none.**

**C. Personnel: Public Employee; pursuant to Government code §54957  
General Manager**

***EXITED CLOSED SESSION AT 6:32 PM. NO ACTION TAKEN.***

13. ADJOURNMENT

***Director Walt Weishaar adjourned the meeting at 6:32 pm, to January 19, 2021 at 6:00 pm.***

Submitted the 16<sup>th</sup> day of December 2021

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Daniel Ponce, Clerk of the Board